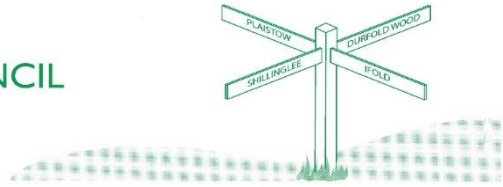


# PLAISTOW AND IFOLD PARISH COUNCIL



**MINUTES** of the Planning and Open Spaces Committee of Plaistow and Ifold Parish Council held on **Tuesday 13th July 2021**, Winterton Hall, Plaistow.

**Present** Cllr. Sophie Capsey (Chair); Cllr. Paul Jordan (Chair of the Parish Council); Cllr. Jerusha Glavin; Cllr. David Griffiths; Cllr. David Ribbens and Catherine Nutting (Clerk & RFO).

Cllr. Nick Whitehouse and Mr Jon Pearce attended the meeting remotely via Zoom (no voting rights).

One (1) Member of the Public was present via remote conference call (Zoom).

**P/21/068** None received.

## **Apologies**

Please note the two Members who attended the meeting via Zoom.

Mr. David Lugton, **Parish Tree Warden**, Co-opted Member with no voting rights was not in attendance.

**P/21/069** **Disclosure of interests**

Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council [Code of Conduct](#) and the Localism Act 2011, in relation to matters on the agenda.

None received.

**P/21/070**

## **Minutes**

It was **RESOLVED** to **APPROVE** the minutes of the meeting held on 22nd June, which will be signed by the Chair via Secured Signing as a true record and made available on the Parish Council's [website](#).

Actions:  
Clerk & Chair

**P/21/071**

## **Public participation**

To receive and act upon, if considered necessary by the Committee, comments made by members of the public in accordance with

relevant legislation and Plaistow and Ifold Parish Council's [Policy](#). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Tuesday 13th July 2021.

None received.

**P/21/072**

**To consider new Planning Applications**

Actions:  
Clerk

**South Down National Park Applications:**

None.

**Tree Applications:**

1. 21/01927/TPA | Crown reduce by 20% and crown thin by 10% on 1 no. Oak tree (quoted on the plan as T2, TPO'd nos. T20) subject to PS/97/00808/TPO. | Primrose Cottage 4 Thistledown Vale Ifold Loxwood Billingshurst West Sussex RH14 0TN

**No Comment**

2. 21/02014/TPA | Reduce south sector by 1.5m (in line with edge of patio) on 1 no. Pedunculate Oak tree (quoted as T2) within Group, G2 subject to PS/89/00786/TPO. | Owlswood 7 The Close Ifold Loxwood RH14 0TP

**No Comment**

**Building Applications:**

1. 21/01750/FUL | Demolition and replacement single storey dwelling with associated landscaping and driveway. | Three Oaks Farm The Lane Ifold Loxwood RH14 0UH

**No Comment**

**P/21/073**

**To receive list of recent Planning decisions, Appeals and Enforcement from the Local Planning Authority (CDC)**

List circulated to Members in advance of the meeting and published with the Agenda on the Parish Council Notice Boards and website. The list is appended to these [minutes at A](#).

**P/21/074**

**Appeals & Enforcement Action – consideration & updates**

**Appeals:**

- a. Sparrwood Farm, Dunsfold Road, Plaistow, West Sussex RH14 0QF | [Appeal Ref: APP/L3815/W/21/3267356](#)

This appeal was **Dismissed**.

**Enforcement:**

- a. CDC Planning Committee | Wednesday 7th July 2021 | Crouchland Farm, Rickman's Lane, Kirdford, Billingshurst, West Sussex, RH14 0LE | [Planning Enforcement Report](#)

This matter was considered by the Local Planning Authority's Planning Committee on 7th July. The Planning Enforcement Report, submitted to the Committee, is within the public domain and can be viewed on the Parish Council's [website](#). An update regarding this meeting will be provided by District Councillor Evans at the full Council meeting on 14th July. [Please refer to the minutes for details.](#)

**P/21/075**

**Clerk's Update**

Actions:  
Clerk

- a. A locally controversial planning application in [Wisborough Green](#) Parish, for 25 houses on a green field site adjacent to the Parish church, has been **Withdrawn**.
  
- b. To consider providing a Planning Tracker on the Parish Council's Website

The Planning & Open Spaces Committee unanimously **RESOLVED** to recommend to the full Council, at its meeting on 14th July, to include a Planning Tracker application on the website for the cost of £25 per annum. This will allow Councillors and members of the public alike to easily access all relevant planning applications for the Parish area from both Chichester District Council (CDC) and the South Downs National Park (SDNP). The Planning Tracker resource is organised/supplied by TEEC – the Parish Council's website hosting company.

- c. To receive an update regarding meeting venues and change of meeting date(s).

For the foreseeable future, all PC meetings require internet capabilities to allow the public to choose to attend remotely. Unfortunately, the Kelsey Hall in Ifold does not offer this service to hall users. They are considering the feasibility of installing WIFI. However, for the time being, all PC meetings will take place in Winterton Hall, Plaistow.

- d. Willow Tree Farm

A Kirdford Parish Councillor referred their concerns regarding this site to Plaistow and Ifold Parish Council. They highlighted the installation of a mains water pipe, with associated road

works/traffic lights. They wished to bring the development of the site to the Council's attention.

The Planning & Open Spaces Committee unanimously **RESOLVED** to raise the matter with District Councillor Evans to make enquiries with CDC's Enforcement team.

**P/21/076**

**Date next meetings**

14th July 2021, Full Parish Council Meeting, 19:30, Winterton Hall, Plaistow

27th July 2021 Planning & Open Spaces Committee Meeting, 19:30, Winterton Hall, Plaistow

There being no further business, the Chair closed the meeting at 19:47

## PLAISTOW AND IFOLD PARISH COUNCIL



### **ITEM: 6. To receive list of recent Planning Decisions, Appeals and Enforcement from the Local Planning Authority – CDC**

#### **Planning Decisions:**

SDNP Weekly Decision List,

None to note.

CDC Weekly Decision List, 25 w/e 23.06.2021

1. PS/21/00858/FUL | Mr M Finnely | Land Adjacent To Waters Edge The Drive Ifold Loxwood | West Sussex RH14 0TD | Erection of detached chalet bungalow with detached garage and new access with boundary fence. Renewal of application PS/18/00508/FUL. **PERMIT.**  
<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQ7ZO0ERFR300>
2. PS/21/01081/LBC | Mr Ben de Grouchy | Foxbridge Farm Foxbridge Lane Plaistow RH14 0LB | Internal works, alterations to partition walls and french doors to be replaced. Erection of new entrance porch. Extension to rear terrace area and external alterations to garage outbuilding and to replace windows like for like. **PERMIT.**  
<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QR8GZ5ERGI800>
3. PS/21/01372/TPA | Mr John Richardson | Lavender Cottage The Ride Ifold Loxwood Billingshurst West Sussex RH14 0TF | Remove 1 no. branch overhanging office study on 1 no. Oak tree (T4) subject to PS/98/00814/TPO. **PERMIT.**  
<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSL6JIEROPD00>
4. PS/21/01471/TCA | Mudford | Todhurst Manor The Street Plaistow RH14 0PY | Notification of intention to fell 3 no. Ash trees (quoted as G1) and 1 no. Scots Pine tree (quoted as T1). Reduce leading stem by 4m on 1 no. Cherry tree (quoted as T2). Crown reduce by 1m (all round) and remove lowest limb (south east sector) on 1 no. Indian Bean tree (quoted as T3). **NOT TO PREPARE A TREE PRESERVATION ORDER.**  
<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSZHMJERI9500>

CDC Weekly Decision List, 26 w/e 30.06.2021

None to note.

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